

**The Governor's
DESIREE TAGGART MEMORIAL AWARDS
FOR WORKFORCE DEVELOPMENT
NOMINATION FORM**

Nominee Information:

NAME: _____

BUSINESS: _____
(if applicable)

PROGRAM: _____
(if applicable)

ADDRESS: _____

PHONE: _____

I am nominating this person/business/program in the following category:

- | | | |
|---|--|---|
| <input type="checkbox"/> Business – For Profit | <input type="checkbox"/> Program – Private Sector | <input type="checkbox"/> Individual – Private Sector |
| <input type="checkbox"/> Business – Not for Profit | <input type="checkbox"/> Program – Public Sector | <input type="checkbox"/> Individual – Public Sector |

Nominated by:

NAME: _____

ADDRESS: _____

PHONE: _____

Nominations, including any attachments (news stories, letters of support, etc.) should be no longer than 10 pages, (8 ½" x 11", Arial font, 11 pt, single-spaced). Nominations should include information on the following information (see award brochure for more information):

Outstanding Achievement in one or more of the following quality categories: <ul style="list-style-type: none"> <input type="checkbox"/> Leadership <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Customer & Market Focus <input type="checkbox"/> Information & Analysis <input type="checkbox"/> Human Resource Focus <input type="checkbox"/> Process Management <input type="checkbox"/> Organizational Results 	Description of the individual/business/program's efforts in the following areas: <ul style="list-style-type: none"> <input type="checkbox"/> Fostering teamwork <input type="checkbox"/> Performance Excellence <input type="checkbox"/> Customer Service Orientation <input type="checkbox"/> Use of Customer Satisfaction Measures <input type="checkbox"/> Initiative & Versatility <input type="checkbox"/> Engagement with the public workforce system 	Please indicate if the person/business/individual you are nominating participates in any of the following areas (not required for award): <ul style="list-style-type: none"> <input type="checkbox"/> Community Management Team <input type="checkbox"/> State Workforce Investment Board
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Submit nominations to: State Workforce Investment Board, Attn: Desiree Taggart Memorial Awards, PO Box 1728, Helena, MT 59624. Please call Pam Watson (444-1620) or Chris Wilhelm (444-4480) with any questions.